

Resident Medical Officer Run Description

Paediatric Registrar Paediatric Department

Training Post and Accreditation

This run description is in accordance with the conditions set out in the current New Zealand Resident Doctors' Association (NZRDA) & District Health Boards Multi Employer Collective Agreement (MECA).

Position Title	Paediatric Registrar
Organisation Unit	Paediatric Department
Location	Whangārei Hospital, Northland District Health Board
Responsible to	Clinical Director, Other Consultants, Child Health Services, Northland District Health Board
Run Recognition	This position is recognised for training by the Royal Australasian College of Physicians. All stipulations specified by the College with regard to supervision, assistance, equipment and other standards are compiled with.
Duration	6 months

Clinical Responsibilities and Work Schedule

Clinical responsibilities to include:
<ul style="list-style-type: none">• Responsibility for patients admitted under the paediatric team.• Attending acute and elective admissions under the team during normal working hours• Attending ward rounds and assisting in clinics.• Reviewing patients referred from ED or other services (e.g. surgical services)• Liaising with departmental staff,• Liaising with general practitioners,• Communicating with patients and their families about the patient's problem and treatment where appropriate.• Responsibility for keeping appropriate clinical progress notes.• Following up investigations,• Undertaking practical procedures,• Instigating treatments as directed by the consultant.• Writing patient discharge summaries and death certificates,• Organising cases for the weekly X-ray meeting.• Attending deliveries on request, including Caesarian sections• Assessment of newborns in the Maternity Unit• Responsibility for admissions to SCBU and after hours' inpatient care of babies in SCBU

Patient Care and service delivery responsibilities is as determined by the Clinical Director and other Consultants, having regard to the service needs and the requirement of the specialty.

Training and Education

Adequate provision of supervision will be made to meet the requirements for trainees of the Royal Australasian College of Physicians (RACP) and for on-going education and development of skills.

Monday	Tuesday	Wednesday	Thursday	Friday
	08:00: x-ray conference	08:00 Registrar teaching or Star ship Paediatric Update	11:00 ward quality meeting	08:00 paediatric teaching
13:30 clinic letter audit and journal club 15:00 fortnightly paediatric or combined maternity M&M				12:45 northland postgraduate meeting or 13:00 Starship Grand Round

Registrars are expected to contribute to the Registrar teaching sessions and clinic letter audit/journal club. In addition, may

be asked to present at Grand Rounds, both Whangarei Hospital and Starship Hospital. You will be expected to provide work based learning opportunities for junior doctors, nurses and medical students.

Hours of Work

Short Day (<i>Mon-Fri</i>)	0800-1615
Swing Shift (<i>Mon-Fri</i>)	1400-2300
Weekend Long Day (<i>Sat-Sun</i>)	0800-2100
Weekday Night (<i>Mon-Fri</i>)	2200-0830
Weekend Night (<i>Sat-Sun</i>)	2030-0830

The roster will be worked over a 7-week cycle. The cycle consists of 6 weeks of rostered shifts and 1 week of relief shifts to cover planned and unplanned absences from the roster. Over the course of the 6 weeks the registrar will work an average of 2 long days at the weekends, 5 swing shifts and an average of 7-night shifts which will be averaged over a 12-month period. For each complete weekend day shift worked, a rostered day off will be scheduled for the Registrar, and will be attached to a weekend. Night duties work on a split four-night and three-night basis. The first set will commence on Monday night for four consecutive night periods. The second set will begin on a Friday night consecutively for three nights.

When the roster does not require cover for absent registrars, the registrar rostered to the relief week will be required to cover other shifts as determined by the service.

Leave and Cover

Registrars will be requested to cover absence of other resident medical staff in certain circumstances, for example. Cover for absence on annual/ sick/ conference/ exam/ course leave

Provisions for all leave are as outlined in clauses 18.0 - 24.0 of the New Zealand Resident Doctors' Association (NZRDA) & District Health Boards Multi Employer Collective Agreement (MECA).

Assessment and Performance Appraisal

You will be assigned a SMO run supervisor and will have beginning of run and 3 monthly supervision meetings. There is a RACP college appointed Director of paediatric education and education supervisor in the paediatric department. We can also provide supervision as required by other training bodies.

Research and Review Activities

There will be a number of audit possibilities available.

Salary Category

Ordinary Hours	40 hours
RDO Hours	-2.6 hours
Rostered Additional Hours	21.3 hours
Un-rostered Hours	1.41
Total Average Hours	60.1
Category	B

The hours stipulated above include 1.41 hours of unrostered hours per week to allow for unforeseen circumstances.

Hours that are not expressly covered by the above are to be paid at the specified rates in clause 11.0 of the New Zealand Resident Doctors' Association (NZRDA) & District Health Boards Multi Employer Collective Agreement (MECA).